



चित्तरंजनरेलइंजनकारखाना
CHITTARANJAN LOCOMOTIVE WORKS
चित्तरंजन/CHITTARANJAN



Skill India
कौशल भारत - कुशल भारत

Notification No. TS/157/Act Apprentice/2025, dated 03.12.2025

**ENGAGEMENT OF ACT APPRENTICES UNDER APPRENTICES ACT'1961 AT
CHITTARANJAN LOCOMOTIVE WORKS/CHITTARANJAN FOR THE YEAR 2025-2026**

OFFLINE applications are invited from eligible candidates for engagement as Act Apprentices for imparting training under the Apprentices Act'1961 in the designated trades at Chittaranjan Locomotive Works. This notification is purely for giving Apprenticeship training and not for employment.

OPENING DATE- 03/12/2025	CLOSING DATE - 02/01/2026
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1. Apprentices will be engaged in the following trades, the slots available in various trades with communal break up are tabulated below for information of candidates.

A. Ex-ITI Category (ITI Passed)

SN	Designated Trade	UR	OBC (27%)	SC (15%)	ST (7½%)	EWS (10%)	Total	PwBD (4%)	ESM (3%)
01	Fitter	60	41	23	11	15	150	06	05
02	Electrician	34	23	13	06	08	84	03	03
03	Welder (G&E)	26	18	10	05	07	66	03	02
04	Machinist	18	11	06	03	04	42	02	01
05	Turner	06	04	02	01	02	15	01	00
06	Painter(G)	04	02	01	01	01	09	00	00
07	Refrigeration & Air Conditioning Mechanic	01	01	01	00	00	03	00	00
	TOTAL	149	100	56	27	37	369	15	11

B. FRESHER CATEGORY

SN	Designated Trade	UR	OBC (27%)	SC (15%)	ST (7½%)	EWS (10%)	Total	PwBD (4%)	ESM (3%)
01	Fitter	41	27	15	07	10	100	04	03
02	Electrician	23	15	08	04	06	56	02	02
03	Welder (G&E)	18	12	07	03	04	44	02	01
04	Machinist	11	08	04	02	03	28	01	01
05	Turner	04	03	01	01	01	10	00	00
06	Painter(G)	02	02	01	01	00	06	00	00
07	Refrigeration & Air Conditioning Mechanic	01	01	00	00	00	02	00	00
	TOTAL	100	68	36	18	24	246	09	07

Abbreviations used: UR - Unreserved, OBC - Other Backward Classes, SC - Scheduled Caste, ST - Scheduled Tribe, EWS - Economically Weaker Section, PwBD - Persons with Benchmark Disabilities, ESM - Ex. Serviceman.

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2. Reservation:-

- (i) All candidates, irrespective of community may be considered against UR training slots, subject to fulfilment of parameters for UR candidates. No age relaxation is allowed to candidates applying against unreserved training slots whether UR, SC, ST and OBC.
- (ii) However, against the training slots earmarked for specific communities i.e. SC, ST and OBC only candidates belonging to that community will be considered.
- (iii) Reservation quotas applicable for SC/ST/OBC/EWS/PwBD/ESM candidates shall be applicable in accordance with the relevant rules issued by the Railway Board.
- (iv) The quota training slots in the ESM and PwBD categories are included in the overall training slots and hence are not to be filled up outside the notified training slots.
- (v) The candidates selected against ESM and PwBD will be placed in the appropriate categories viz. UR/SC/ST/OBC to which they belong to. Unfilled ESM training slots would be filled up from other candidates.
- (vi) There is 3% reservation for Ex-servicemen, their children and children of Armed Forces personnel as per details mentioned below:
 - a) Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time.
 - b) Children of Ex-servicemen.
 - c) Children of Serving Jawans.
 - d) Children of Serving Officers.
 - e) Ex-Servicemen.
- (vii) The Ex-Servicemen should submit Discharge Certificate and in case of children of Ex-Servicemen/Serving Armed Forces, Service Certificate is required to be submitted for availing reservation under Ex-Serviceman.
- (viii) EWS Reservation: The candidates applying against the vacancies reserved for EWS must submit valid Income and Asset Certificate issued by competent authority as per **Annexure-C**. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the eligibility conditions for UR category, will be considered under UR vacancies only.

3. Eligibility of Person with Benchmark Disability Candidates:-

- 3.1 There is 4% reservation for Persons with Benchmark Disabilities. The reservation provided for PwBD candidates is to be adjusted in the appropriate category viz. UR/SC/ST/OBC to which they belong. Vacancies are reserved for persons with disability under the following physical standards as per extant provisions. Training in the relevant trade will be subject to permissible disability in the trade as noted below.

SN	Trade	Categories of disabled who could apply for engagement
1.	FITTER	LD, LC, DW, AA, LV, Deaf (Lower limb partially damaged from one side can join)
2.	ELECTRICIAN	LD, LC, DW, AA, Deaf, HH (Partially lower limb candidates can be accommodated)
3.	WELDER (Gas and Electric))	LD, LC, DW, AA, Deaf (A person without leg and without three finger of one hand can be accommodated)
4.	MACHINIST	LD, LC, DW, AA, LV, Deaf (Only small finger damaged can join)
5.	TURNER	LD, LC, DW, AA, LV, Deaf (Lower limb partially damaged from one side can join)
6.	Painter(G)	LD, CP, LC, DW, AA, LV, Deaf, HH, AUTISM, ID, SLD, MI (One upper and lower limb partially damaged)
7.	Refrigeration & Air Conditioning Mechanic	LD, CP, LC, DW, AA, LV, Deaf, HH Only one lower limb partially working can be accommodated. Small finger of each hand damaged can be accommodated.

Abbreviations: LV - Low Vision, HH - Hard of Hearing, CP - Cerebral Palsy, LD - Locomotor Disability, LC - Leprosy Cured, DW - Dwarfism, AA - Acid Attack, ID - Intellectual Disabilities, SLD - Special Learning Disabilities, MI - Mental Illness.

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3.2 Disability Certificates:-

Candidate, who wants to avail the benefits of PwBD reservation, would have to submit Disability Certificate issued by the Competent Authority (i.e. Medical Board constituted by the Central or State Government). Only such persons would be eligible for relaxation in conditions/reservation in posts who suffer from not less than 40 percent of relevant benchmark disability.

4. Minimum Academic/Technical Qualification as per the Apprentices Act 1961

a) Fresher Category

SN	Trade	Academic Qualification
1.	Fitter, Turner, Machinist, Electrician	Should have passed 10 th Class (with a minimum of 50% aggregate marks) with Science and Mathematics under 10+2 System of education or its equivalent from Recognized Board.
2.	Painter(G), Welder(G&E) and Refrigeration & Air Conditioning Mechanic	Should have passed 10 th Class (with a minimum of 50% aggregate marks) under 10+2 System of education or its equivalent from Recognized Board.

b) Ex. ITI (ITI passed) Category

SN	Trade	Academic Qualification
1.	Fitter, Turner, Machinist, Electrician	Should have passed 10 th Class (with a minimum of 50% aggregate marks) with Science and Mathematics under 10+2 system of education or its equivalent and passed ITI course in the relevant trade in Government recognized ITI and should possess National Trade Certificate in the notified trade issued by the National Council for Vocational Training or State Council for Vocational Training.
2.	Painter(G), Welder(G&E) and Refrigeration & Air Conditioning Mechanic	Should have passed 10 th Class (with a minimum of 50% aggregate marks) under 10+2 system of education or its equivalent and passed ITI course in the relevant trade in Government recognized ITI and should possess National Trade Certificate in the notified trade issued by the National Council for Vocational Training or State Council for Vocational Training.

- c) The candidate should have already passed the prescribed qualification on the date of issue of notification i.e.03.12.2025.

5. Age limit:-

- Age of the candidate will be reckoned as on 02/01/2026, i.e. the cut-off date for receiving application.
- ITI candidates should have completed 15 years of age and should not have completed 24 years of age.
- Non ITI candidates should have completed 15 years of age and should not have completed 22 years of age.
- The Upper age limit is relaxable by 3 years for OBC(NCL) candidates, 5 years for SC/ST candidates and 10 years for Person with Benchmark Disability (PwBD) candidates.
- Upper age limit is relaxable by 10 years in the case of Ex-serviceman upto the extent of service rendered in Defence Forces. There will not be any upper age relaxation for the children of Ex-Servicemen or Serving jawans/officers.
- Accordingly, the eligible Date of Birth range for different communities shall be as follows.

Community	Candidates should be born between	
	Fresher category	Ex. ITI (ITI passed) category
UR/EWS	02-01-2004 and 02-01-2011	02-01-2002 and 02-01-2011
SC/ST	02-01-1999 and 02-01-2011	02-01-1997 and 02-01-2011
OBC-NCL	02-01-2001 and 02-01-2011	02-01-1999 and 02-01-2011
Ex-Serviceman/PwBD(UR/EWS)	02-01-1994 and 02-01-2011	02-01-1992 and 02-01-2011
Ex-Serviceman/PwBD(SC/ST)	02-01-1989 and 02-01-2011	02-01-1987 and 02-01-2011
Ex-Serviceman/PwBD(OBC)	02-01-1991 and 02-01-2011	02-01-1989 and 02-01-2011

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- vii) The candidates, who want to avail the benefit of reservation of SC/ST, must attach his/her Caste Certificate (self-attested photocopy) on Central Government format issued by appropriate authority as per **Annexure-A** and original should be produced at the time of Document Verification.
- viii) Similarly the candidates, who want to avail the benefit of reservation of OBC, must attach his/her OBC with Non-Creamy Layer certificate (self-attested photocopy) issued within three years from the date of issue of this notification on Central Government format issued by appropriate authority as per **Annexure-B** and original should be produced at the time of Document Verification. OBC candidates also have to attach Self-Declaration form regarding current status of Non-Creamy Layer as per **Annexure-B-I**. Otherwise they will be considered as 'UR' only, with age limit pertaining to UR
- ix) PwBD Candidates who want to avail the benefit of reservation must attach Disability Certificate issued by Competent Authority (i.e. Medical Board constituted by the Central or State Government) in proper format with 40% or more disability and original should be produced at the time of Document Verification.

6. Mode of Engagement:-

The selection will be on the basis of Merit List prepared in respect of all the eligible candidates who apply against this Notification. The Merit List will be prepared on the basis of %age of marks in matriculation [with minimum 50% (aggregate) marks]. Merit List will be prepared trade/community wise separately for Ex-ITI (ITI passed) and Fresher category. Candidate must note that no centralized merit list will be formed.

In case of two candidates having the same marks, the candidate having older age shall be preferred. In case the dates of birth are also same, then the candidate who passed matriculation examination earlier shall be considered first.

7. Allotment of Trade:-

Fresher candidates are allowed to exercise their option for trades. Based on the order of merit and availability of vacancy in the respective trade, they will be allotted trade. Once trade is allotted, request for change of trade will not be entertained. Candidates selected against benchmark disabilities, relevant trade permissible to them alone will be allotted.

In respect of Ex. ITI (ITI passed) category, they will be trained in the trade in which they are in possession of ITI certificate.

8. Standard of Physical Fitness/Medical Examination:-

A person shall be ELIGIBLE for the engagement as Act Apprentice, under the Apprentices Act 1961 and Apprenticeship Rules 1992 as amended from time to time, if he/she satisfies the minimum standards of physical fitness as prescribed in the aforesaid Act and Rules and the standards prescribed for imparting training to the relevant trades. The candidate is required to submit Medical Certificate at the time of Document Verification in the prescribed format as per Apprentice Act 1961 and Para 4 of Apprentice Rules 1992 (As amended from time to time). The Medical certificates should be signed by Government Authorized Doctor (Gaz.) not below the rank of Assistant Surgeon of Central/State Government Hospital.

9. Period of Training:-

a) Fresher Category

Trade	Period of training
Fitter, Turner, Machinist, Electrician, Painter, Refrigeration and Air Conditioning Mechanic	Two years
Welder (Gas & Electric)	One year and three months

b) Ex. ITI (ITI passed) Category

Trade	Period of training
Fitter, Turner, Machinist, Electrician, Painter, Refrigeration and Air Conditioning Mechanic, Welder (Gas & Electric)	One year

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10. Rate of Stipend:-

- | | |
|---|-------------------|
| a) Fresher - School pass-outs (Class 10 th) | Rs.8200 per month |
| b) Ex. ITI (ITI passed)- National or State Certificate holder | Rs.9600 per month |

During the second year of apprenticeship training, there shall be an increase of 10 per cent in the prescribed minimum stipend amount.

11. Processing Fee:-

- (i) An Indian Postal Order or an account payee Bank Draft on any Nationalized Bank drawn in favour of PFA, Chittaranjan Locomotive Works, payable at Chittaranjan amounting to Rs.100/- only, should be enclosed along with the Application Form as a processing fee which is not refundable/transferable under any circumstances.
- (ii) No fee is required to be paid by **SC/ST/PwBD/Women candidates**.

12. How to Apply:-

The application form is available along with this notification. Candidates should read the notification thoroughly in order to fill up the Application Form correctly. All the applications should be in closed-envelope superscribing on the top "Application for Training under Apprentices Act."

- (i) The application Form as per given format should be neatly typed or filled up in all respect in own handwriting by the candidate with blue/black ball point pen either in English or Hindi only on A-4 size paper.
- (ii) The candidate should affix on the application Form his/her one recent passport size colour photograph (without cap and/or coloured glass), revealing the full face with white background. After firmly affixing on the Application Form, the photograph should be signed by the candidate in such a way that part of his signature falls on the photograph and part on the Application Form.
- (iii) Copies of all certificates viz. proof of date of birth, educational/technical qualification Certificate, Mark sheet of Matriculation, Caste Certificate, PwBD Certificate, Ex-Servicemen Certificate, OBC Certificate, Creamy Layer Certificate duly attested by a Gazetted Officer of Central/State Govt. or self-attested should be submitted along with the application.
- (iv) **Application should be sent only by registered post. The application should be addressed to -The Principal, Technical Training Centre, CLW/Chittaranjan, P.O. Chittaranjan, District- Paschim Bardhaman (West Bengal), Pin Code – 713331.**
- (v) **The application may be also dropped in the Sealed Box which is kept for the purpose at Technical Training Centre, CLW/Chittaranjan.**
- (vi) The candidates are advised to indicate his/her mobile number and valid e-mail ID which need to be kept active over the entire process of selection, since communication for further selection process will be made through these media. No letter will be sent by post from CLW administration.
- (vii) **One candidate can apply for only one category (Fresher or Ex-ITI (ITI passed) category). Therefore, please fill the application form carefully, the candidature will be cancelled on applying for both (Fresher and Ex-ITI (ITI passed) category).**

13. Documents to be attached:-

- (i) Matriculation Mark sheet issued by respective Educational Board.
- (ii) Proof of Date of Birth (Matriculation Certificate/Birth Certificate from a government recognised authority).
- (iii) National Trade Certificate issued by NCVT or SCVT.
- (iv) Community certificate for SC/ST (as per Annexure-A) and for OBC (as per Annexure-B and Annexure- B-I) wherever applicable.
- (v) EWS Certificate as per Annexure-C, if applicable.
- (vi) Disability Certificate in case of PwBD candidates (Disability Certificate in proper format for 40% or more disability).
- (vii) Discharge Certificate/Serving Certificate in case of candidates applied against Ex-Serviceman quota.
- (viii) Demand Draft/IPO of Rs.100/- (where applicable).

Note: Production of original documents as stated above, at the time of Document Verification is mandatory, without which they will not be considered for training.

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14. Address for submitting application:-

Candidate should send the application by registered post to the address mentioned below. Candidate may drop the application in the Sealed Box which is kept for the purpose at Technical Training Centre, Chittaranjan Locomotive Works/Chittaranjan.

Postal Address: - **The Principal,
Technical Training Centre,
Chittaranjan Locomotive Works,
Post – Chittaranjan, District – Paschim Bardhaman,
West Bengal, Pin Code - 713331**

15. Invalid Application:-

The applications having any one of the following deficiencies/discrepancies or irregularities will be summarily rejected:

- (i) Signature in Block/Capital letter
- (ii) Signature not at proper place in the application.
- (iii) Marks of Matriculation are wrongly mentioned in the application form.
- (iv) Date of Birth wrongly mentioned in the application form.
- (v) Matriculation Marks Sheet issued by respective Education Board not attached.
- (vi) Matriculation Certificate/Birth Certificate from a government recognised authority not attached.
- (vii) National Trade Certificate issued by NCVT or SCVT not attached.
- (viii) Caste Certificate and other certificates/declaration not attached and not obtained from appropriate authority.
- (ix) Non-payment of processing fee of Rs.100/- (where applicable).
- (x) IPO/Demand Draft of Rs.100/- as processing fee (where applicable) not attached.
- (xi) Not having requisite educational/technical qualification as notified.
- (xii) More than one application by single candidate.
- (xiii) Any other irregularities which are considered invalid by CLW administration.

16. Engagement & Contract:-

The selected ITI/Non-ITI (Fresher) candidates have to execute a contract of apprenticeship under the Apprentices Act' 1961 and if such, candidates are minor; his/her Guardian can execute the prescribed contract as per the guidelines of Regional Directorate of Apprenticeship Training (ER), Kolkata.

- Note: (i) Candidates selected for training will not be allowed to withdraw from training except for reasons, which are beyond their control. Before commencement of the training, the candidates have to execute a contract of Apprenticeship.
- (ii) Those who wilfully absent themselves during their engagement/apprenticeship are liable to refund the full cost of their training and any stipend received, as determined by the Central Apprenticeship Adviser.
- (iii) If any declaration furnished by the candidate is found to be false, he/she will be disqualified /terminated at any stage of the training period without any notice.

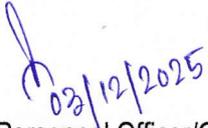
17. Mode of Communication:-

All communication from CLW administration will be sent by SMS or email only and the select/eligible list will be uploaded in CLW website (<https://clw.indianrailways.gov.in>). All SMS communications from CLW administration will only be made to the mobile number mentioned in the application. Candidates should maintain the same mobile number and email id till the selection is completed and CLW administration will not be responsible for non-receipt of communication due to change in his/her mobile number or email id. Candidates are advised to visit <https://clw.indianrailways.gov.in> website regularly for further updates.

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18. Important Instruction:-

- (a) It should be noted that the selection and training are strictly in compliance with the provisions of Apprentices Act'1961 and **NO EMPLOYMENT IS GUARANTEED TO THE APPRENTICES ON COMPLETION OF THEIR TRAINING.** Their contract of apprenticeship will be terminated on completion of training.
- (b) The decision of the Railway administration in all matters relating to eligibility, acceptance or rejection of the applications and mode of selection shall be final.
- (c) Imparting training in Railways will not confer any right to the candidates for their absorption in Railways after successful completion of training. In terms of Para-10 of Schedule-V of the Apprenticeship Rules'1992, it shall not be obligatory on the part of the employer to offer any employment to the Apprentice on completion of the period of his/her apprenticeship training in his/her establishment.
- (d) If any declaration furnished by the candidate is found to be false, he/she will be disqualified/terminated at any stage of the training period without any notice.
- (e) Before applying, the applicants should ensure that he/she fulfils the eligibility and other criteria. If erroneously engaged, such applicants shall be summarily dismissed/TERMINATED without notice at any stage.
- (f) Candidature of the applicants shall be cancelled if he/she fails to produce the required original testimonials for verification or any other discrepancy noticed.
- (g) Candidate's selected for the training program will be responsible for arranging their own accommodation and other facilities.
- (h) Academic/Technical qualifications acquired through 'recognized Boards/Institutes will only be considered.
- (i) Candidates applying for Ex.ITI (ITI passed) category should possess ITI Certificate in the relevant trade at the time of applying itself.
- (j) The selected candidates should abide by the rules and regulations framed by the Administration from time to time.
- (k) CLW administration does not take any responsibility for sending replies to the candidates not selected or not called for. No correspondence in respect of the application submitted shall be entertained or replied by this office to any individual or organization.
- (l) No daily allowance/conveyance allowance or travelling allowance will be paid to the applicants called for Document Verification.
- (m) CLW administration will not be responsible for any inadvertent errors and reserves the right to correct such errors.
- (n) Canvassing in any form will disqualify the candidature and no correspondence will be entertained in this regard.
- (o) Engineering Graduates and Diploma holders are not eligible to apply for apprenticeship in response to this notification as they are governed by separate scheme of apprenticeship.
- (p) The Apprentices shall be governed by the provisions of Apprentices Act, 1961 and Apprenticeship Rules, 1962 as amended from time to time and such other Railway Rules and Regulations applicable to them.


02/12/2025
Assistant Personnel Officer/Gaz.
for Chief Personnel Officer
CLW/Chittaranjan

APPLICATION FORMAT

For Office use

APPLICATION FOR ENGAGEMENT OF ACT APPRENTICES UNDER APPRENTICES ACT'1961 FOR THE YEAR 2025-2026 AT CHITTARANJAN LOCOMOTIVE WORKS/CHITTARANJAN

Notification No. TS/157/Act Apprentice/2025 dated 03-12-2025

**The Principal
Technical Training Center,
CLW/Chittaranjan,
Post - Chittaranjan, District - Paschim Bardhaman,
West Bengal, PIN Code - 713331**

Please affix/paste recent
passport size colour
photograph.
The candidate should sign
on the photograph in such a
way that part of his
signature falls on the
photograph and part on the
application form

Tick the category applying for [Fresher or Ex. ITI i.e. ITI passed]
One candidate can apply for one category only i.e. either Fresher or ITI passed.

Ex. ITI (ITI Passed)

Fresher

1	Name of the candidate (in BLOCK letters)			
2	Father's Name			
3	Mother's Name			
4	Date of Birth (attach self-attested photocopy of certificate as per item no. 13(ii) of notification)	DD	MM	YYYY
5	Gender (Male/Female)			
6	AADHAAR Number (12 digits only) (attach self-attested photocopy)			
7	E-mail Id			
8	Mobile Number (10 digits only)			
9	Permanent Address			
10	Nationality	11.	Religion	
12	Community (UR/SC/ST/OBC/EWS) (attach self-attested photocopy of certificate (where applicable) as per item no. 13(iv) & 13(v) of notification)			
13	Whether claiming relaxation under Ex. Serviceman category (Yes/No) (attach self-attested photocopy of certificates as per item no. 13(vii) of notification)			
14	Ex. Serviceman details (item no. 2(vi) of notification)			
15	Whether PwBD (Yes/No) (attach self-attested photocopy of disability certificate as per item no. 13(vi) of notification)	15A.	Percentage of disability (should be 40% and above)	
15B	Type and nature of disability			

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15.	Trade applied for [Ex. ITI i.e. ITI passed category]			
15A	National Trade Certificate [indicate whether issued by NCVT or SCVT]	Name of the Institute (attach self-attested photocopy of National Trade Certificate as per item no. 13(iii) of notification)	Year of passing	Trade
16.	Fresher candidate should exercise option (preference) for following designated trades <u>Designated Trade:</u> Fitter Electrician Welder (G&E) Machinist Turner Painter(G) Refrigeration & Air Conditioning Mechanic	Preference	Name of Trade	
		1 st		
		2 nd		
		3 rd		
		4 th		
		5 th		
		6 th		
17.	Matriculation/10 th class under 10+2 system of education (attach self-attested photocopy of mark sheet as per item no. 13(i) of notification)	Name of Educational Board		Year of passing
		Total marks obtained	Full marks of examination	Percentage of marks
18.	Demand Draft Number/IPO Details (attach original Demand Draft / IPO of Rs.100/- as per item no. 13(viii) and item no. 11 of notification)			
	Bank Name			
	Date of issue of DD/IPO			
19.	Identification Marks	i)		
		ii)		

20. Number of Enclosures: _____.

Declaration by the candidate:-

I do hereby declare that all the statements as mentioned in the above application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any particular information given above is found false or incorrect, the applicant herein may be dismissed from Apprenticeship at any stage without notice.

I also understand fully that the obligation under Apprentices Act'1961 on the part of the Railways is to provide only training in the allotted trade and not to give employment in the Railways on completion of the training. Thus I have no right to claim for employment at CLW/Railways after completion of training.

Place:	
Date:	Signature of the candidate

02/12/2025

FORMAT OF CASTE CERTIFICATE FOR SC/ST CANDIDATES

This is to certify that Shri*/ Srimati/ Kumari* son / daughter* of
 Village/Town / District / Division* of the
 State / Union Territory* belongs to the.....Caste*/Tribe which is recognised as a Scheduled Caste /
 Scheduled Tribe under: -

@The Constitution Scheduled Castes Order 1950.

@The Constitution Scheduled Tribes Order 1950.

@The Constitution (Scheduled Castes) (Union Territories) (Part C States) Order 1951;

@The Constitution (Scheduled Tribes) (Union Territories) (Part C States) Order 1951;

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order 1956, the Bombay Reorganisation Act 1960, the Punjab Re- organisation Act 1966, the State of Himachal Pradesh Act 1970, the North Eastern Areas (Re-organisation) Act 1971 and the Scheduled Castes and Scheduled Tribes Orders, (Amendment) Act 1976]

@The Constitution (Jammu and Kashmir) * Scheduled Castes Orders, 1956

@The Constitution (Andaman and Nicobar Islands) * Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled *Tribes Orders (Amendment) Act, 1976

@The Constitution (Dadra and Nagar Haveli) * Scheduled Castes Order, 1962.

@The Constitution (Dadra and Nagar Haveli) Scheduled Tribes, Order, 1962

@The Constitution (Pondicherry) Scheduled Castes Orders, 1964

@The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@The Constitution (Nagaland) Scheduled Tribes Order, 1970.

@The Constitution (Sikkim) Scheduled Castes Order, 1978

@The Constitution (Sikkim) Scheduled Tribes Order, 1978

@The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989.

@The Constitution (SC) Orders (Amendment) Act, 1990

@The Constitution (ST) Orders (Amendment) Ordinance Act, 1991

@The Constitution (ST) Orders (Amendment) Ordinance Act, 1996

@The Constitution (Scheduled Castes) Orders (Amendment) Act, 2002

@The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002.

@The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 2002.

@The Constitution (Scheduled Caste) Order (Amendment) Act 2007

As amended from time to time.

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes Certificate issued to Shri/Srimati*.....father/mother*of Shri/Srimati/Kumari..... of Village / Town *..... in / District / Division *..... of the State / Union Territory* who belongs to the Caste* / Tribe which is recognised as a Scheduled Caste / Scheduled Tribe in the State / Union Territory* issued by the dated.....

%3. Shri/Srimati/Kumari*..... and/or* his/her* family ordinarily resides in Village/Town*..... District/Division*..... of the State/Union Territory* of

Place.....

Signature.....

Date.....

Designation

(with seal of Office)

State/ Union Territory.....

*Please delete the words which are not applicable.

@ Please quote the specific presidential order.

% Delete the Paragraph, which is not applicable.

Note: (a) The term "ordinarily reside(s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Officers competent to issue Caste/Tribe certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate / Taluka Magistrate/ Executive Magistrate / Extra Assistant Commissioner (not below the rank of First-Class Stipendiary Magistrate).
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
3. Revenue Officers not below the rank of Tehsildar.
4. Sub-Divisional Officer of the area where the candidate and /or his / her family normally reside(s).
5. Certificates issued by Gazetted Officers of the Central or of a State Government Countersigned by the District Magistrate concerned.
6. Administrator /Secretary to Administrator (Lakshadweep, Andaman and Nicobar Islands).

FORMAT FOR OBC -NCL CERTIFICATE

FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL)

This is to certify that Shri/Smt./Kum.* _____
 Son/Daughter* of Shri/Smt.* _____ of
 Village/Town* _____ District/Division* _____ in the State/Union Territory
 _____ belongs to the _____ community that is recognized as a backward
 class under Government of India, Ministry of Social Justice and Empowerment's Resolution No.
 _____ dated _____**

Shri/Smt./Kum.* _____ and/or his/her family ordinarily reside(s)
 in the _____ District/Division of the _____ State/Union
 Territory.

This is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the
 Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT) dated 08/09/93
 and modified vide GOI DOPT OM No. 36033/1/2013-Estt. (Res.) dated 13/09/2017***.

Dated: _____

District Magistrate/Deputy Commissioner
 /Any other Competent Authority

Office Seal

* Please delete the word(s) which are not applicable.

** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste
 of the candidate is mentioned as OBC.

*** As amended from time to time

NOTE:

a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People
 Act, 1950.

b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy
 Collector / 1st Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra
 Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar' and Sub-Divisional Officer of the area where the candidate and / or his
 family resides.

SELF DECLARATION BY OBC(NCL) CANDIDATES

"I,
son/daughter of Shri resident of
Village/Town/City, district State
..... hereby declare that I belong to the (indicate your sub-caste)
community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per
orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Est.(SCT) dated 08.09.1993.
It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above
referred Office Memorandum dated 08.09.1993 and its subsequent revision through O.M.No.36033/1/2013-Estt. (Res) dated
13.09.2017 as on the date of submission of the application.

Place:

Signature of the Candidate:

Date:

Name of the candidate:

INDIAN RAILWAYS

Government of _____
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS (EWS)

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri / Smt. / Kumari _____
Son/daughter/wife of _____ permanent resident of _____
Village/Street _____ Post Office _____ District _____ in the State/Union
Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically
Weaker Sections, since the gross annual income* of his/her "family"*** is below Rs.8 lakh (Rupees Eight Lakh only) for
the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste
which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Recent Passport size
Photograph of the
Applicant.
To be attested by the
authority issuing this
certificate

Signature with seal of
Office _____
Name _____
Designation _____

* **Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

** **Note 2:** The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*****Note 3:** The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The authorities competent to issue Income and Asset Certificate are indicated below:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and
- (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.